**APPLICATION FOR THE ISSUE OF T.C. BOOKS**

**HYDERABAD DISTRICT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | School U-DISE Code : |  |  |  |  |  |  |  |  |  |  |  |
| **2** | Name of the school with full Address : |  |
| **3** | Name of the Zone / Mandal: |  |
| **4** | Management (Govt./Aided/Private): |  |
| **5** | 1. Whether the School is recognized temporary / permanent,

No. and date of the proceedings in which the recognition was sanctioned:  |  |
|  | 1. E.T.R. Validity :
 | From: To: |
| **6** | Particulars of Classes: | **VI** | **VII** | **VIII** | **IX** | **X** | **Total** |
|  | 1. No. of Sections Permitted:
 |  |  |  |  |  |  |
|  | 1. Class wise Strength:
 |  |  |  |  |  |  |
| **7** | 1. The Date on which the T.C. Books were issued on the last Occasion :
 |  |
|  | 1. No. of T.C books taken with Serial numbers (enclose cover pages):
 |  |
|  | 1. Whether all T.C. Books are completed:
 |  |
|  | 1. Last T.C. Serial Numbers :

(Enclose Last Copy of TC Books)  |  |
| **8** | Number of T.C. Books now required and Justification therefore : |  |
| **9** | 1. Amount remitted through SB Collect Online Challan (D.U.) No. and Date :
 |  |
|  | 1. Name and place of the SBI in which Online Challan is obtained. :
 |  |
| **10** | Name and Designation of the person authorized to take delivery of the T.C Books : |  |

I hereby declare that no unauthorized classes and sections are being run in this institution and that the Transfer Certificate Book issued by the department is not being misused.

 Signature of the H.M. / Correspondent

**Specific remarks of the concerned inspecting officer**

**and his recommendations thereof:**

Certificated that the particulars furnished above are verified and found to be correct.

 Signature of the competent authority

 DyEO (in case of HS) & DyIOS In case of UPS

Enclosures :

1. Online Challan
2. Cover Pages, First & Last Pages of the T.C.Books issued on the last occation.
3. Copy of ETR